

HOW TO REGISTER FOR 'BYOD' PURCHASING

- 1) Open your web browser and head over to our website - www.themacshop.com.au
- 2) Click on the "REGISTER BYOD" button along the top menu of our website (image below)



- 3) You will then be greeted with a Registration Form. Please fill in the details with the red asterisks *
- 4) Once ALL required fields have been filled in and you have confirmed the information is correct. Head to the bottom section of the form labelled "Verification". To assure us that the request is legitimate and not computer SPAM we require you to enter any two digits into the field.
i.e 12 or 75 or 99 - any combination will suffice.

If your submission was successful you will see green text appear explaining that. (pictured below)

Your request was successfully submitted.
We are now processing your request. Please allow 2-3 business days for access to be approved. An email response will be sent once the account has been approved. Thank you for contacting us.

Your registration form will now be received by our Sales Team.
We will review the details and confirm that the information is correct.

If there are any issues with your submission we will attempt to contact you via the contact information given in the submission.

Please allow 2-3 business days for this process to take place.
Once we have confirmed the details, an email will be sent to your supplied email with your account **Login Username** and **Password**. (Your password can be later changed in your Account Settings)

Alongside the Account details, you will receive a PDF document with instructions on how to use and navigate our Online Store.